



Living Word Christian School Electronic Fingerprint Procedures

For New Employees

Electronic fingerprint submission is a thorough background check that is required by the Florida Department of Education for schools that participate in the McKay Scholarship or the Step Up For Students Scholarship. LWCS completely supports any procedure that helps keep our children safe. Collier County School Board has been a great help in allowing private school employees in Collier and the surrounding counties to be screened through their Office of Human Resources. We are grateful to Collier County for their assistance.

Fingerprints are submitted at:

The District School Board of Collier County
Office of Human Resources
5775 Osceola Trail
Naples, FL 34109
239/377-0335

An appointment is made through Living Word Christian School.

You must take:

- The appointment confirmation sheet
- A photo ID
- Check or money order for \$70.00 (This is refunded at end of school year)

Results will be emailed to the school usually within 24 hours.

Employment is dependent upon screening results.